

Group Memory
CTPAC Steering Committee Meeting # 5
July 13, 2005

Next Meeting date:

Sept 8 meeting in Anaheim – 1 p.m.

Annual Meeting in Anaheim on Sept 8.

Desired outcome for next SC meeting:

Move the program forward.

Prioritize proposals

Agreement on decision making process when we need to make controversial decisions.

Bin List & Great Ideas

1. Need to discuss representation on the steering committee – many “visitors” show up every time, some members are absent ...Need a process to identify membership. (Steve, November 2003)

Group Decisions

All decisions made will be double underlined in the body of the notes below.

1. (Date)

Purpose of the group

In support of the purpose of the Caltrans Transportation Permits Advisory Council, (CTPAC) which is to facilitate communication between industry and Caltrans on transportation permits related issues, the Steering Committee (SC):

1. Sets priorities on issues and
2. Establish and lead work groups to study specific issues,
3. Monitors progress of the working groups.
4. Approves the final recommendations of the work groups and transmit the results to the Chief, Office of Truck Services.
5. Plans presentation and communication at the annual meeting of the CT PAC.

Authority of the group

The group makes recommendations and advises Caltrans on their concerns related to transportation permits, including procedures and processes over which the Department has control. This is not a technical decision making body. Caltrans cannot always implement the recommendations; when this is the case, Caltrans will communicate the reasons for its decisions.

Document Register

1

Upshot

These are the assignments made at the meeting. As new ones are added they will be appended to the list. As assignments are completed they will be lined out with a ~~strike through~~, but left on the list until the next meeting. This will provide a running record of assignments made at these meetings.

From April 19, 2004

| | | | |
|----|---------------------------------|---|---|
| 44 | Hector – Mary F – | Work with Aaron to get his back on track (added July 13, 2005) <i>Variance Loads: Vehicle inspection & Permit Request Procedure: Develop the idea discussed today by the group (see discussion outline # 17)</i> | May 15 Aug 20, 2004 11/17/04 April mtg July mtg Aug 5, 2005 |
|----|---------------------------------|---|---|

From July 13, 2004

| | | | |
|---------------|-------------------|--|--|
| 47 | Vaughn | Is there any way to mitigate the costs for very expensive permit fees? This needs to go to the dual lane loading work group as part of their assignment. (see discussion outline # 2-3) | 9/13/04 12/15/04 Hold |
| 50 | Vaughn | convene the Dual Lane Loading workgroup to get clear direction for CT (see discussion outline # 5) | 9/13 12/15/04 April mtg July mtg Hold |

From April 13, 2004 meeting

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| 73 | Eric | Send out letters to people on the roster ensuring they have been notified about meetings, and ensuring they are attending if they can, and are interested; or that they will send an alternate. (see discussion notes outline # . Include the League of Cities and CSAC. (see discussion | 4/29/05 |
|----|------|---|---------|

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|-----------------|-----------------|--|-------------------------|
| | | notes outline # 3 & 15) | |
| 74 | Eric | Circulate the current membership roster with the proposed voting process. Indicate who the organizations are. | 4/29/05 |
| 75 a | Eric | Establish priority list from this committee. (see discussion notes outline # 4) | July meeting |
| 75b | Mary | Prepare status list of proposals now being worked on at CT. (see discussion notes outline # 4) | 4/29/05 |

From July, 2005 meeting

| | | | |
|----|---------|---|-----------------|
| 76 | Anthony | Send methodology to Bob S and Vaughn and Chris Bragg (see discussion notes outline # 5) | 7/18/05 |
| 77 | Mary | send out the draft policy statement on Dual Lane loading to Eric and Vaughn. (see discussion notes outline # 7) | 8/1/05 |
| 78 | Mary | write up a draft Transportation Permits memorandum to modify the permit manual and submit to Kris Balaji for approval. (see discussion notes outline # 8) | 8/1/05 |
| 79 | Mary | Have Aaron draft a response to the Tridem Mixed Suspension to industry. (see discussion notes outline # 9) | 8/15/05 |
| 80 | Mike V | Suggest changes to the extra legal load permit policy guidelines discussed at the July meeting. Send to Mary F. | 8/15/05 |
| 81 | Mary | Fixed Loads WG – Brief Kris on this and let him know work group is waiting for response. | 8/15/05` |
| 82 | Mary | let Aaron know that he needs to be at the meeting in September to discuss Chapter 3. (see discussion notes outline # 13) | 8/1/05 |
| 83 | Bob S | Set up a work group meeting between now and Sept on the Chapter 3 – show progress at truck show. (see discussion notes outline # ` | 8/15/05 |
| 84 | Mary | Facilitate a response to the increased overall length of mobile homes. | Sept 8 meeting. |
| 85 | Mary | Facilitate answer to “Increase the ten foot axle spacing limit to ten feet six on combination trailers” | Sept 8 meeting. |
| 86 | Bob S | Convene a work group meeting to deal with the compliance program. (see upshot # 86) | |

Critique from Apr. meeting:

| What went well | What Needs Improvement |
|---|----------------------------|
| Ended on time. Moved proposal forward. | Quicker approvals from CT. |

Critique from July 2005 meeting:

| What went well | What Needs Improvement |
|----------------|--|
| Ended early | Meeting in San Diego... Need more information back from CT so we don't have such short meetings... Would like to have roster of steering committee |

1. Ground rules:
 1. 1. Begin and end on time
 1. 2. No side conversation
 1. 3. Pagers and cell phones to stun.
 1. 4. Raise your hand when you want to talk;
 1. 5. Speak up; silence is consent.
2. Priority List presentation – Eric Sauer
 2. 1. Each proposal is in hands of CT staff.
 2. 2. No further action needed by the group.
3. Announcements
 3. 1. We have new division chief – Kris Balaji. He is interested in industry issues and he hopes to be here at a future meeting. CTA and three other associations are setting up a meeting with Kris to let him know how important this this relationship is...

3. 2. Hector Vergara has moved into a new job, and will no longer be available to us. Caltrans working to backfill his position.
4. Caltrans Status of Items – Mary Frederick
 4. 1. (see handout # tab #3)
5. Crane Group /Mike Vlaming (3 MIN REPORT, THEN DISCUSSION)
 5. 1. Still working on original proposal.
 5. 2. Next step – get it into shape to be included in the manual.
 5. 3. Outcome:
 5. 3. 1. Anthony will send a copy of the methodology to Vaughn and Bob S. (see upshot # 76)
6. Annuals / Matt Klenske
 6. 1. Proposal has been submitted. Will permit fax or copies on the road. Waiting for CT response, and waiting for bridge data.
 6. 2. Idea is to allow areas where we can travel, to allow annual permits. It can work in certain areas; we need to identify problematic structures.
7. Dual Lane Loading / Vaughn Goodfellow
 7. 1. This is on hold for now. By October we want to revisit it.
 7. 2. Need from Anthony a definitive answer re: how small distance between dollies can be – perhaps 2 foot would be good with narrow width...
 7. 3. Will try to create tiered system – not just 150% at 14 foot – instead, step up to 200%.
 7. 4. Anthony has drafted up policy changes, hopes to send them out in a couple of weeks.
 7. 5. Outcome:
 7. 5. 1. Mary will send out the draft policy statement on Dual Lane loading to Eric and Vaughn. (see upshot # 77)
8. Tridem / Vaughn Goodfellow, Doug Murray
 8. 1. Group met today and reviewed draft from CT.
 8. 2. We are adding a Tridem section to the manual...
 8. 3. Only outstanding issue is: how axels will be counted.
 8. 4. Weights would only be over bonus bridge rating. `
 8. 5. Max of two tridem groups available, must be 25 feet apart...
 8. 6. Close coupling not allowed.
 8. 7. Working to increase overall axel distance from ten feet to nominally larger amount...
 8. 8. Concern is that TPMS may not be able to accept this into the system... Group does not want this policy to be held up for TPMS.

- 8. 9. Good for fixed loads, combination vehicles.
- 8. 10. Outcome:
 - 8. 10. 1. Mary will write up a draft Transportation Permits memorandum to modify the permit manual and submit to management for approval. It will be sent to the group for their advisement. (see discussion notes outline # 78)
- 9. Tridem Mixed Suspension
 - 9. 1. Nothing has been received back from CT on this proposal.
 - 9. 2. Outcome
 - 9. 2. 1. Mary will have Aaron N draft a response to industry. (see upshot # 79)
- 10. Variance Load vehicle inspection and permit request procedure
 - 10. 1. Hector had been working on this.
 - 10. 2. There was a negative response by CT to request for variance on certain widths.
 - 10. 3. Outcome
 - 10. 3. 1. Work with Aaron to get this item back on track. (see upshot # 44)
- 11. Extra legal load policy exception discussion
 - 11. 1. (see agenda package, tab # 6) Check list requirements are not acceptable to industry from CT if CT wants to be a service organization. Format as required is not workable.
 - 11. 2. Industry does not have the luxury to do all the things on the checklist and then wait thirty days. Procedure is too hard to work with. Concern is lack of flexibility, and tone.
 - 11. 3. Language in the policy is not effective.
 - 11. 4. Mobile homes take three weeks for turn around for approval. That is not acceptable.
 - 11. 5. This language has been reviewed in February by CT and it is on the web page on the FAQ. This information should have come to this committee first.
 - 11. 6. The language should be a guideline and needs to include more tone that encourages responsiveness and flexibility by CT. Should not be so restrictive.
 - 11. 7. Outcome:
 - 11. 7. 1. Mike V will suggest changes to the language and send it to Mary for discussion with Hossein. (see upshot #
- 12. Fixed Loads WG
 - 12. 1. No response from CT on this.
 - 12. 2. It was submitted in January 05 and group is still waiting for response.
 - 12. 3. Outcome
 - 12. 3. 1. Mary will brief Kris on this issue to get a response from CT. (u9u 81)

- 13. Status of Development of Transportation Permits Manual – Chapter 3 / Bob Shepard
 - 13. 1. Hope to have a serious meeting at truck show. Face to face meetings are more productive.
 - 13. 2. The work group needs to have Aaron there to explain positions.
 - 13. 3. The group will meet between now and September truck show.
 - 13. 4. Outcome
 - 13. 4. 1. Mary will let Aaron know that he needs to be at the meeting in September to discuss Chapter 3. Bob S will set up meeting before the truck show. Idea is to show progress at the truck show(see upshot # 82 & 83)

New Proposals

- 14. Original Annual Permit proposal amendment
 - 14. 1. Text of the proposal is in the agenda package.
 - 14. 2. Work through Matt K's group to get your position represented.
 - 14. 3. (see agend package Tab #5.)
 - 14. 4. Caltrans has not responded at all to the proposal.
 - 14. 5. Outcome:
 - 14. 5. 1. Info... only.
- 15. Increased overall length of mobile homes
 - 15. 1. TPMS seems to be holding this up. What is going on with this?
 - 15. 2. Need CT to consider the proposal.
 - 15. 3. Outcome:
 - 15. 3. 1. CT will respond to this in the next meeting. (see upshot # 84)
- 16. Increase the ten foot axle spacing limit to ten feet six on combination trailers.
 - 16. 1. What happened to this item?
 - 16. 2. Outcome:
 - 16. 2. 1. CT will respond to this in the next meeting. (see upshot # 85)
- 17. Compliance Work group - re-establishment
 - 17. 1. What is the status of this item?
 - 17. 2. If compliance program will be continued, we need to re-work it. We should establish a group to work on it.
 - 17. 3. Changes that have been put into place include statewide shut down if company has a single incident that is 35 points. This is not reasonable.
 - 17. 4. Implementation of the program is not what it should be. People administering it do not know the program, and how it should be run.

- 17. 5. CHP would like industry specific inquiries. They are willing to work with industry and evaluate it but would like specific concerns identified.
- 17. 6. This involves Chapter 7 of the Manual.
- 17. 7. Outcome
 - 17. 7. 1. Bob S will establish a work group to deal with the compliance program.
(see upshot # 86)
- 18. TPMS Update/Bill Saunders
 - 18. 1. Industry pilot has been delayed until August.
 - 18. 2.